LOCKDOWN PROCEDURE

DEAR PARENTS AND GUARDIANS:

With the Federal Bureau of Investigation, Homeland Security and the Bureau of Justice publishing new recommendations for school districts across the nation, St. Vrain Valley Schools has strengthened its LOCKDOWN procedures. These changes were made in collaboration with community members, principals and local emergency responders.

To the right is a series of situational procedures to be followed by students, teachers and staff. In each scenario, school administrators and staff are empowered to make decisions based on their training and the current information they have.

“While it is clear our children are safest when at school, it is important to constantly re-evaluate our safety procedures and keep current on best practices for responding to potential threats.”

Sgt. Doug Ross
Longmont Police Department

EVACUATE

With a threat inside the building, if the opportunity presents itself, evacuate to a safe location in the surrounding neighborhood and notify authorities of your location.

LOCKS, LIGHTS, OUT OF SIGHT

If you are unable to safely evacuate, find the nearest room, lock the doors, turn off the lights and stay out of sight.

BLOCK AND OBSTRUCT*

If an intruder is aware of your location, take steps to block or obstruct entryways with items in the room. Then disperse students throughout the room, not clustered together.

DISPERSE AND DISTRACT*

If the intruder gains entry to your location, maintain a dispersed pattern and distract his or her focus by throwing items.

*BLOCK AND OBSTRUCT and DISPERSE AND DISTRACT are scenarios designed to delay intruders at all costs. Law enforcement agencies throughout Colorado have recently adopted new response protocols that expedite crisis resolution – making every second count.
SAFETY & SECURITY

Precautions St. Vrain Valley Schools takes to ensure safe learning environments.

**Standard Response Protocol (SRP)**
St. Vrain Valley Schools utilizes the I Love U Guys Foundation, Standard Response Protocol (SRP). The SRP is designed to establish standards for responding to emergencies that may occur in or near our schools. It is based on four basic response actions: Lockout, Lockdown, Evacuate and Shelter. More details can be found at stvra.in/srp.

**School Resource Officers (SRO)**
In partnership with local law enforcement, SROs are provided for each secondary school within St. Vrain. Having a police presence on campus deters harmful activities and ensures faster response times for law enforcement and first responders. SROs often visit elementary schools within the feeder system they are assigned to.

**Secure Doors and Cameras**
Through the 2008 bond and additional funds, our district has installed secure doors and locks at all schools. All secondary schools are equipped with internal and external cameras. Plans to install cameras at all elementary schools are currently underway.

**Routine Situational Drills**
To comply with state law and district protocols, schools engage in two ‘Lockdown’ drills, one ‘Lockout’ drill, two ‘Shelter in Place’ drills and ten fire drills, each year. Conducting these drills improves response times and makes students and staff aware of safety protocols.

**School Safety Committees**
Schools host regular safety meetings to discuss individualized school plans. Design specs, structures and floor plans are considered when developing these plans.

**Teacher and Staff Trainings**
In addition to routine drills, teachers and staff members participate in annual SRP reviews. This year, with the amendment of Lockdown procedures, teachers and staff members have undergone new training involved in each situational response.

**Safe-2-Tell**
Safe2Tell Colorado gives students, teachers, staff and parents a safe, anonymous way to help someone who is struggling or hurting. It is also an effective tool in crisis prevention and anti-bullying.

**Regular Safety Meetings**
St. Vrain Valley Schools regularly hosts public participation meetings where students, parents, teachers, first responders and district officials come together to discuss safety and security issues and address questions or concerns.

St. Vrain will host a Safety and Security Update Meeting at the beginning of the spring semester. More details will be provided to schools and families as the school year progresses.